

BOARD MEETING MINUTES
SHHA Monthly Board Meeting January 11, 2023, at 6:30 PM
Prepared by Betsy Rodriguez

1. **CALL TO ORDER:** The monthly SHHA Board Meeting was called to order by the President at 6:32 PM via Zoom Meeting. A quorum was present.
2. **ROLL CALL:** (P- Present; A-Absent, E-Excused)

	P	A	E		P	A	E		P	A	E
President – Roger Hagengruber	X			Elizabeth Edgren	X			Kathleen McCaughey	X		
Vice President – Hugh Prather	X			Tracey Goodrich	X			Bob Thomas	X		
Secretary – Martin Kirk	X			Robert Hare	X						
Treasurer – Randy Tripp	X			Fenton McCarthy	X						
David Crossley	X			Susan McCasland	X						

Guest(s): Marlene Flor and Marsha Thole
Both guests were welcomed to the meeting.

3. **CONSENT AGENDA APPROVAL:**
 - a. December Meeting Minutes Approval
 - b. Secretary’s Report
 - c. Treasurer – December Financial Reports
 - d. Architectural Control Committee (ACC) Report
 - e. Covenant Support Committee (CSC) Report.
 - f. Community Service & Membership (CS&M) Report
 - g. Communications & Publications Committee (C&P) Report
 - h. Environment and Safety (E&S) Report

A motion was made and seconded to approve the Consent Agenda. No discussion held.

Motion: That the January 11, 2023, Consent Agenda approval is for the Board members to approve the minutes and the reports that have been submitted to the Board thus far, leaving it open for each of the committee chairs to add material or to make amendments to material as they see fit.

Approved - Unanimous 2023-1-11-1 GEN

4. **DECEMBER MEETING MINUTES APPROVAL:** The December 14, 2022, Board Meeting Minutes were emailed to the Board on December 20, 2022 and is part of the Consent Agenda.

5. **OFFICER REPORTS:**
 - a. President (Roger Hagengruber):
 - (1) Bylaws: The Bylaws will be revisited. A task group/force will consist of some board volunteers as well as SHHA members. Bob Thomas, Marsha Thole, and a few other SHHA members have volunteered to be part of that group. A meeting will be scheduled sometime next week. The first meeting will be a review of the extent in which we want the Bylaws to be modified. Any Board member interested in joining the group should contact Roger. The SHHA attorney is reviewing the Bylaws. Once he has completed this, he will submit any comments/recommendations regarding the legal status.

- (2) CSC Chair: Bob Thomas will be leaving the Board in February. Board member emeritus was brought to the Board for discussion. A motion was made and seconded to establish the position Board Member Emeritus.

Motion: To establish the position Board Member Emeritus.

Approved - Unanimous

2023-1-11-2 GEN

- (3) Board Member Emeritus: Bob Thomas was asked if he was willing to serve for a period of three months as Board Member Emeritus as the Chair of the CSC. Bob Thomas has volunteered to serve. A motion was made and seconded that the Board select Bob Thomas to act as the Chair of the CSC in his capacity as Board Member Emeritus for a period of up to three months but no longer.

Motion: That the Board select Bob Thomas to act as the Chair of the CSC in his capacity as Board Member Emeritus for a period of up to three months but no longer.

Approved - Unanimous

2023-1-11-3 GEN

- (4) Board Membership: Ann List has volunteered to join the C&P Committee and would consider joining the Board in the future. Rick Thomson submitted his resignation from the Board and the CS&M Committee in December.

b. Vice President (Hugh Prather): Nothing to Report.

c. Secretary (Martin Kirk):

- (1) The December 20, 2022, Board Meeting Minutes were distributed via email on December 20, 2022.
- (2) The January GRIT was approved on December 19, 2022.

d. Treasurer (Randy Tripp):

- (1) The December financial reports were emailed to the Board for review on January 6th.

6. COMMITTEE REPORTS:

a. Architectural Control Committee (ACC) (David Crossley):

- (1) The December 22nd meeting minutes were emailed to the Board. There was no meeting held on January 4th.
- (2) ACC application approvals for December: 14
- (3) GRIT article for the January issue: None
- (4) Committee Membership: 7 members. We are in critical need of ACC members. If you know of anyone who is interested in joining the committee, please contact David Crossley or the SHHA office.
- (5) We have a legal action still in progress.
- (6) Request for EC/Board Action: None.
- (7) **David Crossley:** Will submit a GRIT article on sheds. **This action item has been rescinded. CLOSED.**
- (8) **David Crossley:** Will submit a GRIT article that will summarize some of the actions dealing with the most egregious violations. **This action item has been rescinded. CLOSED.**

b. Covenant Support Committee (CSC) (Bob Thomas):

- (1) A meeting was held on January 10th.
 - (2) As of December 31st, 3 files were closed.
 - a. 1 – RV
 - b. 1 – Lights
 - c. 1 – Elm trees
 - (3) As of December 31st, there were 11 complaint files open.
 - (4) GRIT article for the January issue: None.
 - (5) Committee Membership: 9 members. Art Romero has joined the CSC.
 - (6) Request for EC/Board action: A legal issue will be discussed under New Business.
- c. Community Service & Membership Committee (CS&M) (Elizabeth Edgren):
- (1) There was no committee meeting in December.
 - (2) Committee Membership: There are now just two members, Chair plus one volunteer. Two residents volunteered to help with the Committee’s Welcome initiative, but any other initiative the Committee might desire to undertake will be difficult to impossible.
 - (3) GRIT article(s) for the January issue: What Do My HOA Fees Support?
 - (4) Annual Meeting:
 - a. Request for the EC: an Officer to sign the Building Agreement with Church of the Good Shepherd for our use of their building.
 - b. Request Board members help set up and clean up (per sign-up sheet). Thank you to those that have volunteered to help. Any board member that would like to help with the annual meeting can contact Elizabeth.
 - c. This committee will offer a \$50 payment to the Church of the Good Shepherd for the use of their building.
- d. Communications & Publications Committee (C&P) (Susan McCasland):
- (1) There was no committee meeting held in December
 - (2) Our webmaster has started the upgrade of the database and website.
 - (3) The layout for the February 2022 GRIT is in progress. The March GRIT will largely be reports from the Annual Meeting. Please save your articles for the April issue.
 - (4) GRIT articles for the January issue: SH Tips & Hacks, Monthly Fun Fact, Albuquerque Open Space Foothills Trail Map, Fog, Trail News at Elena Gallegos (historical article)
 - (5) Committee Membership: 6 members. Ann List has joined the Committee.
- e. Environment and Safety Committee (E&S) (Kathleen McCaughey)
- (1) The Committee met on December 27th. The minutes were emailed to the Board on January 3rd.
 - (2) Committee Membership: 7 members.
 - (3) **Kathleen:** will publish a future GRIT article on understanding the rules of the road. **Action Item Open. Update:** Discussion was held, and several items such as estate sales, garage sales, resident parties/events, street side parking, signage, parking in neighbor’s driveways, are some issues of concern. **Update:** An article was published in the February GRIT addressing some of these issues. **CLOSED.**
 - (4) Wildfire meeting: A wildfire meeting is scheduled for March 25th at the Church of the Good Shepherd. Information will be published in the February and March GRIT.
- f. Nominating Committee (NC) (Hugh Prather: Nothing to report.
7. **UNFINISHED BUSINESS: Action Items from last Board Meeting:**
- a. **Board:** was asked to reach out to their neighbors and encourage them to become involved in their community by joining the Board. Anyone interested should contact Hugh Prather. **OPEN.**

8. NEW BUSINESS:

- a. Legal issues: A motion was made and seconded to move into Executive Session.

Motion: That the Board go into Executive Session.

Approved - Unanimous

2023-1-11-4 CSC

Executive Session Started: 7:05 pm

Executive Session Ended: 7:24 pm

9. BOARD ACTION ITEMS RESULTING FROM THIS MEETING: None.

10. ANNOUNCEMENTS: In lieu of a February Board Meeting, the Annual Meeting is scheduled for Saturday, February 25th 9 am – 10:30 am. This meeting will be in person at the Church of the Good Shepherd, 7834 Tennyson St NE, Albuquerque, NM 87122.

11. NEXT MEETING: The next Board meeting is scheduled for March 8, 2023 at 6:30 pm in person, at the SHHA office.

12. ADJOURNMENT: 7:25 pm.

Roger Hagenruber, President

Date

Martin Kirk, Secretary

Date

Signatures on file in the SHHA Office