

BOARD MEETING MINUTES
SHHA Monthly BOD Meeting April 12, 2017 at 7 p.m.
Prepared by Amanda Allen

1. **CALL TO ORDER:** The monthly SHHA Board Meeting was called to order by the President at 7:00 p.m. at the Sandia Heights Homeowners Association Office 2-B San Rafael NE, Albuquerque, NM. A quorum was declared.
2. **ROLL CALL:** (P- Present; A-Absent, E-Excused)

	P	A	E		P	A	E		P	A	E
President – Joe Pappé	X			Don Aunapu	X			Marion Simon	X		
Vice President – Emily Rudin	X			Kyran “Kim” Mish	X			Bob Thomas	X		
Secretary – Bob Bower	X			Cindy Mottle	X			Dick Wavrik	X		
Treasurer – Woody Farber	X			Dave Mottle	X			Bill Wiley	X		
Carnie Abajian	X			Hugh Prather	X						

3. **MARCH MEETING MINUTES APPROVAL:** Minutes were distributed via email on March 9, 2017. Motion to approve. Approved.
4. **OFFICER REPORTS**
 - a. **President (Joe Pappé):**
 - (1) Emily Rudin has created a summary of action items for the 2018 Annual Meeting based on the results of the Board survey of the 2017 Annual Meeting. The Board will revisit the action items later in the year.
 - (2) During the March Board Meeting, Board members were asked to provide the office any attorney recommendations and/or suggestions for an RFP process. That action item is now closed and is a nonissue.
 - (3) Unit 23 now has a Neighborhood Watch Program. Hugh Prather will submit a “how to” article for the GRIT informing members of how they can create their own neighborhood watch.
 - (4) The Finance Committee will begin the annual review of SHHA contracts.
 - (5) SHHA’s office lease agreement expires at the end of 2017. Bob Bower has volunteered to renegotiate the lease.
 - b. **Vice-President (Emily Rudin):** No report.
 - (1) April GRIT article: A Note from the Vice President reminding members that they can communicate with the Board throughout the year, not just the Annual Meeting.
 - c. **Secretary (Bob Bower):**
 - (1) Minutes of the March Board Meeting were distributed via email March 9, 2017.
 - (2) April GRIT article: SHHA Secretary Report-Annual and Town Hall Meeting Minutes are now available.
 - (3) Bob suggested that a reminder article be placed in the July GRIT for homeowners to notify the SHHA office if their contact information has changed.

- d. Treasurer (Woody Farber):
- (1) March financial reports were emailed to the Board for review and acceptance.
A motion was made to accept the financial reports as distributed.

MOTION: To accept the financial reports as distributed.
Approved

2017-4-12-1 FC

5. COMMITTEE REPORTS

- a. Architectural Control Committee (ACC) (Kim Mish):
- (1) Minutes of the March 1 meeting were emailed to the Board March 23.
 - (2) Minutes of the March 22 meeting were emailed to the Board April 5.
 - (3) ACC Application Approvals for March 2017: 29
 - (4) Committee Membership: Stable at 8 members
 - (5) Requests for EC or Board Action: None
- b. Covenant Support Committee (CSC) (Dick Wavrik):
- (1) Minutes of the April 4 meeting were emailed to the Board April 7, 2017.
 - (2) 4 violations open.
 - (3) A judgment hearing for 563 Black Bear Rd is scheduled for June 5, 2017. The complainants have been invited to attend.
 - (4) An online procedure for filing a complaint with Bernalillo County for any County ordinance violation has been established and is available to homeowners on an as needed basis.
 - (5) April GRIT articles:
 - a. Sandia Heights Lighting
 - b. Spring Has Sprung
 - b. Procedures for Property Owners to Amend Their Unit Covenants
 - (6) Committee Membership: 7 members
- c. Community Service & Membership (CS&M) (Executive Committee): No Meeting.
- d. Communications & Publications (C&P) (Cindy Mottle):
- (1) Emily Rudin was thanked for her suggestions to improve the GRIT. Thanks to Amanda, the suggestions have been implemented.
 - (2) Carroll Voelkel has resigned from the C&P. The committee now has 5 members and in need of new volunteers.
 - (3) April GRIT articles:
 - a. Gardening in Sandia Heights – Springtime by Marion Simon
 - b. Just Not Enough Time by Jo Ann Hamlin
 - c. Movie Reviews by “The SHHA Couch Potato”
- e. Parks & Safety (P&S) (Dave Mottle):
- (1) The traffic survey of Big Horn Ridge Drive performed by the County determined that speed bumps are unnecessary and will not be installed.

- (2) The security signs have been ordered and P&S will coordinate with Sandia Heights Security and Bernalillo County as to where the signs will be located. The Board will consider ordering more signs at a later date if the signs are shown to be effective.
- (3) P&S will meet with Sandia Heights Services and Security to finalize a joint Lighting Pollution Statement that will be published in the GRIT.
- (4) April GRIT article: Pack Rats: Our Sandia Heights Residents [Part 1]

f. Nominating Committee (NC) (Emily Rudin): No report.

6. UNFINISHED BUSINESS, Action Items from last Board Meeting:

- a. **BOD:** Inform the Nominating Committee of potential Board members. **ONGOING**
- b. **OFFICE:** The Annual and Town Hall Meeting minutes will be posted to the SHHA website. Written responses will be mailed to all who submitted questions or comment forms at the Annual or Town Hall Meetings. **CLOSED**
- c. **OFFICE:** Publish the new ACC charter. **CLOSED**
- d. **P&S:** Obtain bids for seven to nine security signs and select bid that best meets SHHA's needs. **CLOSED**
- e. **P&S:** Submit locations of security signs to Bernalillo County Traffic Department for approval. **ONGOING**
- f. **BOD:** Send attorney recommendations and/or suggestions for a RFP to Amanda. **CLOSED**

7. NEW BUSINESS: ACTION ITEMS RESULTING FROM THIS MEETING: None.

8. ANNOUNCEMENTS: None.

9. NEXT MEETING: May 10, 2017.

10. ADJOURNMENT: 7:51 pm

Joe Pappé, President

Date

Bob Bower, Secretary

Date

Signatures on file in the SHHA office